

Please read this document before starting your submission. If you have any questions before you submit, please email [info@vantageartprojects.com](mailto:info@vantageartprojects.com).

If you wish to submit by post, please also email us at [info@vantageartprojects.com](mailto:info@vantageartprojects.com) for further information.

1. Read the curatorial theme and select/make artwork for submission.
2. Collect your artwork and prepare as submission sized jpegs

NOTE: If selected you will also be responsible for re-submitting the selected artwork as a hi-resolution, print ready digital .tif or high quality jpeg file. Specifications will be sent to artists upon selection. You will be required to submit this within a set timeframe or you will not be published. Artists must either create the print files themselves or work with a commercial reproduction house for scanning or for a photographer for hi-res images. Vantage does not cover any expenses related to this requirement and this is a requirement regardless of how you choose to submit.

3. Prepare your contact information and statement and resume details (these will not be used during the selection process but are required for our administration and preparation work). This information will also be used for publication should your artwork be selected.
4. Go to the Vantage Web Site and the Current Submissions Page
5. Click on the link to Submit to Gatekeepers. This link will take you to PayPal
6. Pay your \$45 submission fee on-line through Pay Pal and record your receipt/transaction number.
7. Complete your Pay Pal transaction. When you have successfully completed this transaction you will be taken to a web page with a repeat of these instructions.
8. Read the instructions for the submission email.
9. Click on the link at the bottom of the instructions page. This will open up a new email message from your email client that will direct your email to the submission in-box.

If a new email message does not open up, email [info@vantageartprojects.com](mailto:info@vantageartprojects.com) and we will help you!

10. In the the subject line type: "Submit to Gatekeepers"

11. In the body of the email insert the following, text-based information in the following order (do not attach this information):

--- Artist Name/s

--- Contact Email Address

--- Contact Mailing Address (with country and postal code)

--- Contact Phone Number (if we really need to get in touch with you.)

--- Artist statement (300 word maximum)

--- List of three artworks attached including: name, materials, dimensions (w" x h"), date created

NOTE: All of the above information should be embedded in the body of the email in the order outlined, one item per line.

12. Add your artwork samples as attachments to the email in the following manner:

--- Each file to be named as "artworkname.jpeg

--- JPeg or PNG file format only.

--- 300 DPI. Maximum size per file 10 MEGS.

Remember, the better the images look, the better your chances of getting selected!

13. Hit "send" to email your subscription. When received, you will get a confirmation email from Vantage Art Projects.

NOTE: if your artwork is selected you will be required to submit high resolution print files for publication. Detailed specifications will be send to selected artists along with a deadline.

The submission deadline for this open call is midnight, March 15, 2010.

Thank you!